



MyWay

EUROPEAN SMART
MOBILITY RESOURCE
MANAGER

MyWay: European Smart Mobility Resource Manager

D4.1 Setup plan

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Authors	José Fernández (ENIDE)
Co-authors	Miroslav Bures (CVUT), Marco Garré (SOFTECO)
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EXECUTIVE SUMMARY

The aim of this document is to provide common guidelines for the setup of the three Living Labs in Catalonia, Berlin and Trikala. These guidelines have to support the setup process in all its phases (implementation, deployment, integration and testing) as well as with the expected interactions with the other work packages in order to accomplish those objectives. Additionally, the document provides a risk management plan and also detailed information about the legal considerations in privacy to take into account for the setup of the Living Labs.

To achieve this scope the Deliverable has been structured according with three main information blocks listed below:

- **Living Labs overview and interactions with other Living Labs**, which introduces the scope of the Living Labs and locates their setup activities inside the context of the MyWay project.
- **Setup activities and schedule**, which offer a common guideline about the process to follow for the setups of the Living Labs.
- **Setup supporting information**, which complements the Deliverable with important non-technical information but really valuable for the setup process. This section introduces the legal context and procedures to follow in privacy as well as risk management guidelines.

All these topics are covered in the Table of Contents of this Deliverable, under the following main headings:

- **MyWay Overall Living Labs objectives** that summarizes the scope and main objectives of the three Living Labs.
- **Interaction with others WPs** describes the relationship between WP4 and the other MyWay work packages.
- **Common setup activities** presents the common high-level setup activities to be performed in each Living Labs.
- **Site Specific setup activities** describes the activities associated with local Living Lab characteristics.
- **Setup schedule** outlines the time plan for the three setup phases.
- **Risk management** lists the identified potential risks for the setup activities as well as the related action plans.
- Finally, **Legal considerations On Privacy** provides overview of the EU and local regulations on privacy as well as a guide for the measures and procedures to take into consideration during the Living Labs.